



**IOWA WING HEADQUARTERS**  
**CIVIL AIR PATROL IOWA WING**  
**UNITED STATES AIR FORCE AUXILIARY**

**UNIT EXPENSE IN EXCESS OF \$500.00 AUTHORIZATION**

The Squadron Commander of the \_\_\_\_\_, Civil Air Patrol here by authorizes the Iowa Wing of the Civil Air Patrol to submit payment to \_\_\_\_\_ for \_\_\_\_\_ on \_\_\_\_\_ our behalf in the amount of \$ \_\_\_\_\_.

If Squadron \_\_\_\_\_ does not have enough funds to pay the above described bill, the Iowa Wing Headquarters must contact the Squadron Commander so additional funds may be deposited into their account.

The Commander and the Finance Officer, by signing below, certify and attest that the payment of these funds, since they are \$500.00 or more, has been Reviewed and Approved by the Finance Committee before authorizing Iowa Wing Headquarters to take action. The above designated Officers also certify and attest that written minutes of the above described finance committee's meeting were taken and are held by the unit and made part of the permanent financial records. These minutes are available for review upon request.

Squadron Commander: \_\_\_\_\_ Date: \_\_\_\_\_

Squadron Finance Officer: \_\_\_\_\_ Date: \_\_\_\_\_

Senior Finance Committee Member: \_\_\_\_\_ Date: \_\_\_\_\_